

## Spangdahlem Spouses Org. Scholarship Committee (SSOSC) Spouse Scholarship Application 2018

### **General Information/Criteria:**

1. This application is available for any and all command-sponsored, dependent, non-military spouses who are eligible as outlined below. Said spouse is or will be an enrolled in course or program at an accredited college, university, or technical school.
2. The applicant is responsible for gathering and submitting all necessary information and official documents. Applications are evaluated on the information supplied; therefore, answer all questions completely. Give specific dates when required.
3. This scholarship is made possible through the Community Outreach Funds of the Spangdahlem Officers' & Civilians' Spouses' Club (OCSC) and the Spangdahlem Spouses and Enlisted Members Club (SSEMC). Committee members and their dependents are not eligible to apply for the scholarship.
4. The Committee reviews and determines applicant eligibility criteria.
5. The Committee determines the number of scholarships to be awarded and the monetary value of each based on available funds, the number of applicants, and the analysis of scores. Submission of application does not guarantee a scholarship.
6. Awards are granted without regard to race, gender, ethnicity, religion or disability; awards are merit based.
7. Applicants will be notified, in writing or by phone, of the results.
8. *Direct inquiries to Spangdahlem Spouses Org Scholarship Committee at [SSOSCScholarships@gmail.com](mailto:SSOSCScholarships@gmail.com)*

### **Eligibility: Each applicant must meet all of the following requirements:**

1. Must be a command-sponsored dependent spouse.
2. The applicant's sponsor must be a U.S. military or a DoD civilian employee working or assigned to the 52<sup>nd</sup> Fighter Wing unit, GSU or tenant unit.
3. The applicant must be living in and intending to receive his/her education in the Spangdahlem Community or through an accredited distance learning program.
4. Applicant's sponsor must not be projected to PCS before 15 May 2019.

### **Limitations:**

1. Scholarship funds are to be used within the 2018-2019 academic year.
2. Scholarship funds awarded are to be used for tuition, course related fees, and books at an accredited college, university, or technical school. **Funds may not be used for housing, room, or board.**
3. Payment of scholarship awards will be made **directly to the recipient's school**. The recipient must provide the Scholarship Committee with the name and address of the school the recipient will attend. If this information (or deferment notification) is not received by 15 December 2018, the award will be considered unclaimed and will be rolled back into the SSOSC Fund.
4. The scholarship award, when combined with other scholarships, must not exceed the cost of tuition, course related fees, and books for the academic year. Any remaining funds must be returned to the SSOSC by 1 April 2019. Checks must be mailed back to 52 SVS/SVA, Unit 3670 Box 170, APO AE 09126.
5. Students accepting a GI Bill or full scholarship from any other organization or entity (to include tuition, course related, fees, and books) become ineligible for the award.
6. In the event of withdrawal from course or school, the full amount of the scholarship is required to be returned to the SSOSC. Funds will not be rolled over to a subsequent semester or school. In the event of a withdrawal, the recipient should contact the committee immediately.

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### Application Completion:

1. **All parts of the application need to be typed**, using available space on this form *or, if needed you may insert additional pages* properly titled and with DOD ID# (last 4 ONLY) placed in upper right corner. Do not attach a resume.
2. **This application becomes complete and valid only when all pages listed below are delivered. All material must be submitted at the same time.** Submit only the pages indicated below:
  - The first page of the application, which includes personal information. (page 3)
  - Educational Data (page 4)
  - Awards/Honors & Work History (page 5)
  - Community Involvement (page 6)
  - Certification Letter (page 7)
  - **One copy** of your typed essay, which include the last four digits of the applicant's DOD ID# in the upper right corner.
  - **One set** of all college transcripts supporting all educational data that includes GPA (Grade reports, official or unofficial transcripts are acceptable)
  - **One copy** of sponsor's orders to include command sponsorship and DEROS.

### Application Submission:

1. To submit electronically: The complete application with the required supporting documents must be submitted in PDF format or scanned to [SSOSCscholarships@gmail.com](mailto:SSOSCscholarships@gmail.com) on or before **Friday, November 9<sup>th</sup>, 2018.**
2. All applications become property of the Spangdahlem Spouses Org. Scholarship Committee. The Committee is not responsible for undelivered applications.
3. **Email confirmation of receipt of application will be sent from [SSOSCscholarships@gmail.com](mailto:SSOSCscholarships@gmail.com). If you have not received a confirmation email by Nov. 11, 2018 please contact the committee at [SSOSCscholarships@gmail.com](mailto:SSOSCscholarships@gmail.com).**

## **Spangdahlem Spouses Org. Scholarship Committee (SSOSC) Spouse Scholarship Application 2018**

**Privacy Act Statement:**

**Authority:** 10 U.S.C., Chapter 40; 37 U.S.C., Chapter 9; EO 9397, November 1943

**Principle Purposes:** To facilitate award of the scholarship funds to education centers.

**Routine Uses:** Information may be disclosed to Federal, state and local education institutions for the purpose of allocating awards to scholarship recipient accounts; as well as the Spangdahlem OSCS Spouse Scholarship Committee and subcommittees for accounting purposes.

<b>APPLICANT'S INFORMATION</b>
Name (Last, First, Middle):
Applicant's DOD Identification Number (found on ID card):
Current Mailing Address (APO):
Cell Phone Number:
Additional Phone Number:
E-mail Address:
<b>SPONSOR'S INFORMATION</b>
Sponsor's Name:
Sponsor's DOD Identification Number:
Rank/Grade & Branch of Service:
Sponsor's Organization:
Organization Address:
Duty Phone Number:
Cell Phone Number:
E-mail Address:

Applicant's Last 4 digits of DOD ID#: \_\_\_\_\_

## Spangdahlem Spouses Org. Scholarship Committee (SSOSC) Spouse Scholarship Application 2018

<b>Intended Area of Study</b>	
Degree Pursuing:	Expected Graduation Date (Mo/Yr):

<b>EDUCATIONAL DATA</b>						
<b>High School where applicant received diploma</b> (Name of School, City, State)				<b>GPA</b>	<b>Graduation Date</b> <b>Month/Year</b>	
<b>College, University, or Technical School(s) Attended</b> (Name of School, City, State) <small>*also indicate if currently enrolled</small>	<b>Major</b>	<b>Sem Hrs</b>	<b>Qrt Hrs</b>	<b>GPA</b>	<b>Dates Attended</b> From Mo/Yr to Mo/Yr	

Applicant's Last 4 digits of DOD ID#: \_\_\_\_\_

## Spangdahlem Spouses Org. Scholarship Committee (SSOSC) Spouse Scholarship Application 2018

<b>AWARDS/HONORS</b> (Begin with the most recent)			
<b>Name of Award/Honor &amp; Organization</b>	<b>Description of Award/Honor</b>	<b>Date Received</b>	
<i>e.g. Volunteer of the Quarter, Spang AB</i>	<i>Base Volunteer recognition program</i>	<i>Dec 2013</i>	
<b>WORK HISTORY</b> (List most recent employment first.)			
<b>Job Description</b> (Include Job Title, Name of Organization & City, State as applicable)	<b>Estimated Total Hrs</b>	<b>Date Employed</b> From Mo/Yr – Mo/Yr	
<i>e.g. Field Office Assistant, American Red Cross, Spangdahlem, Germany</i>	<i>40/wk</i>	<i>Jul 11</i>	<i>Present</i>

## Spangdahlem Spouses Org. Scholarship Committee (SSOSC) Spouse Scholarship Application 2018

<b>COMMUNITY INVOLVEMENT</b> (List most recent first. Include volunteer work with service, religious and other community organizations for the last 4 years.)				
Organization (Name, City, State, Contact Info for verification purposes)	Position/Title	Estimated Total Hrs	Date Volunteered From Mo/Yr – Mo/Yr	
<i>e.g. Girl Scout Troop #, Spangdahlem Germany. Contact: Joan Smith, Girl Scout Area Council, 065656611.</i>	<i>Troop Leader</i>	<i>200</i>	<i>Sep 10</i>	<i>Sep 11</i>

**NOTE:** If you need additional space for AWARDS/HONORS, WORK HISTORY and/or COMMUNITY INVOLVEMENT, continue on blank white paper, typed and properly titled with last 4 digits of your DOD # in upper right hand corner.

**Directions for ESSAY:** In 500 words or less, please respond to the question below. The essay must be double-spaced, typed using 12 point Times New Roman or Arial font. Place your DOD # in the top right hand corner and make sure all pages are numbered.

<b>Essay Question</b>
<p><b>Note: Remember to put the last 4 digits of your DoD ID # in the upper right corner.</b></p> <p>If you had the authority to change your community in a positive way, what specific changes would you make? Why?</p>

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**CERTIFICATION LETTER**

If I accept the Spangdahlem Spouses Org Scholarship Committee (SSOSC) award, I certify I will abide by the following conditions:

1. I will use the scholarship funds within the 2018-2019 academic year.
2. I understand the scholarship funds awarded are to be used for tuition, course related fees, and books at an accredited college, university, or technical school. **Funds may not be used for housing, room, or board.**
3. I understand that payment of scholarship awards will be made directly to my school. I must provide the Scholarship Committee with the name and address of the school the recipient will attend. If this information (or deferment notification) is not received by 15 December 2018, the award will be considered unclaimed and will be rolled back into the SSOSC Fund.
4. I understand the scholarship award, when combined with other scholarships, must not exceed the cost of tuition, course related fees, and books for the academic year. Any remaining funds must be returned to the SSOSC by 1 April 2019. Checks must be mailed back to 52 SVS/SVA, Unit 3670 Box 170, APO AE 09126.
5. I am not a recipient of the GI Bill or full scholarship from any other organization or entity (to include tuition, course related, fees, and books).
6. In the event of withdrawal from course or school, the full amount of the scholarship is required to be returned to the SSOSC. Funds will not be rolled over to a subsequent semester or school. In the event of a withdrawal, I will contact the committee immediately.
7. My sponsor is **NOT** projected to PCS prior to 15 May 2019.
8. I am a responsible citizen in good standing in the school and community.
9. It is my responsibility to notify the SSOSC of any changes of status (e.g. change of schools, change of address, deferment, etc.). Failure to do so may result in forfeiture of my scholarship award.
10. If any of the above conditions are violated, scholarship funds must be returned to the SSOSC.

I agree that my signature on this form will authorize the Spangdahlem Spouses' Org. Scholarship Chair to release this application and supporting documents to the Scholarship Committee as needed. In addition, I agree to be present for the scholarship to be presented at an OCSC or SSEMC function, and my name and/or photograph may be printed in community publications and publicity channels as an award winner.

Finally, I certify that all information in this application is accurate to the best of my knowledge.

**APPLICANT'S PRINTED NAME** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**SPONSOR'S PRINTED NAME** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_